

Finance MIS | Excel + Power BI Reporting System

A monthly management view: headline numbers, trends and exceptions on one page, with the Excel pack behind it. Fictional sample data.



What the numbers say

Observations are drawn only from the sample figures in this pack.

- Net sales are Rs 1,119.4 lakh, 1.0% below budget. The widest gap by category is Snacks (-2.7% against its budget).
- Gross margin is 28.6%. EBITDA is Rs 46.3 lakh against a budget of Rs 51.9 lakh (-10.8%).
- 5 of 5 operating expense heads are above budget (Salaries, Rent, Marketing, Logistics, Admin).
- Open receivables are Rs 144.5 lakh; 25% is past due. The largest customer by sales is Customer 21 at Rs 128.2 lakh.
- Suggested review points for the management meeting: the sales gap, expense heads over budget, and the 1-30 day receivables bucket.

Category	Actual	Budget	Var %	GM %
Personal Care	510.5	519.1	-1.6%	31.4%
Home Care	361.4	359.9	+0.4%	29.6%
Snacks	125.7	129.1	-2.7%	23.6%
Beverages	121.7	123.0	-1.0%	19.0%

Expense head	Actual	Budget	Var %
Salaries	136.7	135.2	+1.1%
Rent	31.8	31.6	+0.8%
Marketing	45.3	44.7	+1.3%
Logistics	35.8	35.3	+1.3%
Admin	24.1	23.6	+2.2%

How the reporting system works

- Excel pack: Summary, Sales by Region, Sales by Category, Opex vs Budget, Receivables Ageing, Top Customers. Blue cells are inputs, black cells are formulas.
- Power BI: the same tables load as a star schema and drive the dashboard in the Power BI project.
- Monthly routine: refresh data, check totals tie across sheets, review exceptions, publish the one-page view.

All figures are fictional and created only to demonstrate the work. No real company information is shown.